



Tour Proposal for:

Knoxville Choral Society

Dr. Eric Thorson, Director

Performance Tour of Scotland,
Cambridgeshire and London

14 Days/12 Nights, June 5 – 18, 2018



TRC PERFORMANCE TOURS

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Itinerary #1, Edition #1

Date of this Proposal: October 20, 2016

ST. ANDREWS, SCOTLAND

June 5 – 8, 2018 (1 night in flight and 2 nights in St. Andrews)

Our flight departs on Tuesday, June 5th, flying overnight to Glasgow (or Edinburgh). Wednesday we board the waiting motorcoach and transfer to St. Andrews. En route we stop and visit the **Falkirk Wheel**, a remarkable feat of 21st century engineering which joins two 19th century canals. Dinner independent. On Thursday we have a **Guided Walking Tour** of St. Andrews, with the afternoon free. This evening we present a **Concert** (Trinity Parish Church tbc). Dinner provided after the performance.

Meals: breakfast daily and 1 dinner provided

OBAN, SCOTLAND

June 8 – 10, 2018 (2 nights in Oban)

Friday morning we depart for Oban, stopping en route to visit **Stirling Castle** (we will be using the **Scottish Explorer Pass**, providing entry to sites and museums throughout Scotland). Continue to Oban. Evening free. On Saturday the morning and afternoon are free for you to explore this fishing village of 6,000+, which swells to three times this size on summer weekends. Saturday evening we present a **Benefit Concert** (St. John's Cathedral tbc). Dinner provided. On Sunday morning we check out of the hotel and store our luggage with the porter, collect our sack lunch and walk to the ferry for a remarkable excursion. We visit the **Isle of Staffa** (Fingal's Cave) and **Isle of Iona**, utilizing our Explorer Pass once again. In the late afternoon we return to Oban, load the luggage and transfer this evening to Edinburgh.

Meals: breakfast daily and 1 dinner provided (Saturday evening).

EDINBURGH, SCOTLAND

June 10 – 13, 2018 (3 nights in Edinburgh)

Dinner provided in Oban before our transfer. Late on Sunday evening we check into the hotel. Monday is kept free for you to explore Edinburgh on your own from our city center location. The Explorer Pass allows entry to several sights, including **Holyrood House**, **Edinburgh Castle** and the **National Gallery**. Tuesday afternoon we have a **Lunchtime Concert** in St. Giles Cathedral (tbc). Return to the hotel, change clothes and load your suitcase on the coach (keep your carry-on luggage with you for tomorrow's flight).

Meals: breakfast daily and 1 dinner provided (Sunday evening)

CAMBRIDGESHIRE, ENGLAND

June 13 – 15, 2018 (2 nights in Cambridge)

We have an early morning airport transfer by a local coach company, as we check in for our short flight to Stanstead, near Cambridge. We exit the airport and find our motorcoach waiting for us with our luggage, then transfer to Cambridge for an afternoon of lunching and exploring. In the late afternoon we have a **Guided Walking Tour**, culminating with King's College Chapel. We **Attend Choral Evensong** at the chapel, then transfer to the hotel, check in and have dinner together. Thursday morning we visit **Maddingley Cemetery**, a US memorial for the thousands who sacrificed their lives in World War II. We sing briefly in the **Memorial Chapel**, then continue on to Ely. The Cathedral in Ely is one of the oldest in England, dating from the 7th century, and the current building from 1083! We visit the Cathedral, then present a **Lunchtime Concert** as part of the Concert Series in the **Lady Chapel**. The all marble walls of the chapel offers a remarkable acoustic – one which John Rutter used to make his famous recordings in the 1990's. Return to Cambridge and the evening free.

Meals: breakfast daily and 1 dinner provided

LONDON, ENGLAND

June 15 – 18, 2018 (3 nights in London)

Friday morning we depart for London, with an orientation tour and a guided visit to **Westminster Abbey**. Free time for lunch and to explore. Later this afternoon we visit the **Tower of London**. After the tower visit we check into the hotel and the evening is free (you may choose to attend a West End Show or Barbican Concert Hall event). Saturday we utilize our **Weekend Transport Passes** to explore London on our own – the pass is valid for the tube and all London buses (hop on the double decker 9 for an upperdeck view of Charing Cross, Piccadilly Circus, Leicester Square and much more!). Evening free. Sunday afternoon we transfer to Kent, where we present our late **Afternoon Concert** (St. Mary's Parish Church, Orpington) before our Farewell Banquet. Return to London and pack for Monday's departure. Our flight returns to Knoxville in the late afternoon – Welcome Home!

Meals: breakfast daily and 1 Farewell Banquet

Land Tour Specifics:

- 12 nights accommodation in tourist class hotels, in triple and twin rooms with private bath
- Deluxe Private Motorcoach as per the land portion of the itinerary
- Weekend Transport Pass in London
- Buffet breakfast daily and 5 Dinners
- 5-7 Performances
- Ferry transfers included as per the itinerary
- Paid entrances to Iona Abbey, Stirling Castle and Edinburgh Castle (included in the Explorer Pass), Falkirk Wheel, King's College Chapel, Ely Cathedral, Westminster Abbey and the Tower of London
- One TRC Tour Manager per motorcoach throughout the land portion of the itinerary
- All gratuities to bus drivers, tour managers, local guides and group meal waitstaff included
- Group Travel Insurance included the 360° Group Comprehensive Travel Protection Plan (see next page)
- A Pre-Tour Meeting with TRC Staff to review the itinerary and answer questions
- Prices based on an exchange of \$1 = £ 0.81 (British Pounds)

Estimated Group Air Price (per person):

Base Airfare: \$917

Estimated Taxes: \$640

Est. Total: **\$ 1,557**

Tour Prices (per person):	<u>Land-Only</u>	<u>TOTAL with Air Incl.</u>
44 to 50 participants:	\$ 2,705	\$ 4,262
51 to 57 participants:	\$ 2,641	\$ 4,198

Travel Protection:

We have provided and paid for the 360° Group Comprehensive Travel Protection Plan, up to the full trip cost, for all travelers in this group. The travel protection includes Trip Cancellation, Trip Interruption, Emergency Medical and Emergency Evacuation/Repatriation, Trip Delay, Baggage Delay and more!

For a summary of the plan details, including the benefits, coverage, limitations, and exclusions, please view the Description of Coverage found on our website at <http://tourresource.com/travel-information/travel-insurance/>. Travel Insurance is underwritten by Transamerica Casualty Insurance Company, Columbus, Ohio; NAIC #10952. 1272591A

Please note that the cost is subject to change, but it should be close to the quoted amount. Flights cannot be booked until we are within a year of departure & hotel & other costs cannot be exact until we are able to lock in an exchange rate.

Terryl will keep everyone posted as those things happen.



Scotland, Cambridgeshire, London, 2018

6/5 – 6/18/18

Please print legibly and return to:

Terryl Oliver, 2805 Aqua Lane, Knoxville, TN, 37931, or deliver at a rehearsal

Make all checks or money orders payable to Knoxville Choral Society or KCS.

Name (EXACTLY AS LISTED ON PASSPORT) _____

Address: _____

City, State, Zip _____

Telephone (best number) (cell is preferred) _____

E-Mail _____

Singer _____ Voice Part (S1, S2, etc.) _____ Non-Singer _____ Male/Female _____

I am a KCS Member, friend or family member _____

Emergency Contact (**not on this tour**) _____

Relationship to you _____ Their Phone # _____

My Roommate will be: _____

_____ I would like a single room (\$757 supplement) (Please note that KCS cannot be responsible for finding you a roommate. We will let you know if there are others looking for a roommate, however.)

*****I understand the cost is subject to change until exchange rates are locked in & flights are booked (within a year of departure)***

Traveler's signature _____ ***Date*** _____

(Signature above, along with down payment is your agreement that you will participate in the tour & that you agree with the conditions as outlined on the following pages)



Note: If you need special assistance or special accommodations, TRC (Travel Resource Consultants) will make every effort to accommodate your needs. Please be aware that many hotels & restaurants are not handicapped accessible & motor-coaches are not equipped with ramps. **If you need special assistance for walking, dining or other personal needs, you should be accompanied by a qualified companion.**

Please read the tour conditions carefully, since enrollment in and payment for the tour constitutes acceptance of the tour conditions. By registering for this tour, and by tendering payment of the registration fee, all paying participants consent to, and agree are bound by the terms of this agreement. I agree to make payments on time as indicated below and it is understood payment in full is due to the Knoxville Choral Society on or before 4/1/18. The attached check & completed acceptance form confirms my participation. The check will be applied as credit toward the cost of the tour.

Passport – American citizens traveling abroad must have a valid passport & the expiration date must be no earlier than 12/18/2018. Please note that if you change your passport after the information has been given to Terry, it is your responsibility to let her know it's been changed. If your passport # does not exactly match the information given to the travel agency, you will not be able to board the plane.

If you have special needs & there is not enough room below, please continue on back of page.

What country issued your passport (country of citizenship?) _____

Passport Number _____

Date Passport was issued _____

Date Passport Expires _____ (If it expires before 12/18/2018, you must apply for a new passport)

Date of Birth mm/dd/yyyy _____

State/Province in which you were born _____

List any allergies we need to know about _____

During flights, do you require a special meal (vegetarian, no wheat, etc.)? _____

During the land portion of the tour, do you require special meals? _____

Do you have any disabilities or special needs? If yes, please specify _____

Are you using group airline flights without any changes? (Y/N) _____ (If you aren't sure yet, leave blank)

If no, please specify _____



Once you have your passport, please complete the following and bring or mail to Terry Oliver, as well as a CLEAR, preferably color copy of the front page of your passport (when available) to: Terry Oliver, 2805 Aqua Lane, Knoxville, TN, 37931. Health info is not mandatory, but will be used in case of an emergency only & will be destroyed upon our return.

Name: (EXACTLY AS IT APPEARS ON YOUR PASSPORT)

Medical Information: (if you need more space, please write on the back of this page)

Primary Care Physician _____ Phone: _____

Medicines _____

Allergies & Medical conditions that need to be reported to a health care professional in the case of an emergency _____

Insurance Company, Address, Phone Number & Policy Number _____



Refunds for unused portions of the tour – No refunds will be made for any accommodations, meals, and/or services included in the tour but not utilized by tour participants, including refunds for unused accommodations, meals and services referenced herein that could not be utilized due to 1) transportation delays caused by airlines and/or land carriers and/or 2) flight cancellations by airlines due to weather or mechanical difficulty.

Changes due to weather, flight delay/Cancellation, war, disturbance, or other causes – TRC accepts no responsibility for losses or additional expenses incurred by tour participants due to flight cancellations, delays or changes in train, boat or airline schedules and services, weather, mechanical difficulty, strikes, civil disturbances, terrorism, acts of government or other authorities, quarantine, force majeure, or other causes. All such losses and expenses must be borne by the tour participants.

INDIVIDUAL TRAVEL ARRANGEMENTS AFTER THE TOUR

Participants in the tour may wish to “deviate” from the tour by remaining after the group returns, departing from a different city, returning from a different city, or using their frequent flier miles or reward points to pay for their airfare instead of using the group air reservation. These deviating travelers may choose to have TRC assist with their travel arrangements (see below for the fees assessed to make these deviation arrangements). The following terms apply to all flight deviations:

- ☐ All deviation requests must be received on or before 10-Nov-17 or deviations may not be possible.
 - ☐ Deviating travelers MUST have already completed tour registration with TRC.
 - ☐ Deviating travelers may request a change in their flights, participate in small group extension tours, or request assistance with personal travel. Please make such requests directly to Terry Oliver initially. Terry will put you in touch with Debbie Shields, TRC’s travel specialist and she will make arrangements for you. TRC will make every effort to secure the desired changes if requested no later than three months prior to departure. Airline policies regarding deviations vary greatly, and airlines may limit the number of passengers allowed to deviate from the group.
 - ☐ Deviating travelers will be notified of any additional charges imposed by air carriers or land operators that may be incurred because of these changes.
- ☐ \$100 Air Deviation Fee per person will be charged for those making changes to the group air arrangements or purchasing individual air tickets through TRC.

☐ \$100 Land Deviation Fee per person will be charged for those who need hotel, rail, rental car or extension tour arrangements provided by TRC.

DEVIATION FEES

Deviation fees are per person and will not be waived under any circumstances. Deviation fees will be included in the Final Invoice for the group unless otherwise settled beforehand. These fees are in addition to any additional charges imposed by air carriers or land operators:

- **We are requesting that if at all possible, deviations be made AFTER the tour, not before. There may be some exceptions to this. Please discuss with Terry Oliver if that is what you wish to do.**



Flight Schedules and taxes are subject to change – Any increase in air taxes (including fuel surcharges imposed by the airline) are in addition to state prices and will be invoiced after the group is ticketed. In addition, certain penalties, where applicable, will be in addition to those described under cancellation policies, above, and will be in addition to stated prices.

General: I am in good physical condition and am able to participate in walking tours, handle my own luggage and stand through rehearsals and concerts. ***I will pay all payments as indicated below.*** I realize that KCS is a non-profit organization and as such, is not able to cover my payments. I accept all responsibility and consequences if I am unable to complete the necessary payments when they are due as indicated below. I will sing with the KCS during the 2017-2018 season and attend all scheduled rehearsals to prepare for the tour concerts (unless prior arrangements have been made with Dr. Eric Thorson). I will comply with the rules and responsibilities of the travel agency and its representatives to be on time and prepared at all venues and group touring activities.

Baggage: 1 checked bag per person – max weight 40 pounds, 55 linear inches max

Hotel Accommodations: will be provided closer to departure date.

Meals: see attached itinerary

Sightseeing: As detailed in the itinerary, using comfortable and convenient transportation. See attached itinerary for details.

Tips: See attached itinerary

Taxes: See attached itinerary

The tour price does NOT include: Expense of passports, laundry, wines, liquors, mineral water, lunches and dinners not already indicated on the itinerary, excess baggage expenses, and all items of a personal nature, or anything not listed as being included in the tour price.



Booking, Payments & Conditions

Make all checks payable to Knoxville Choral Society (KCS)

Required payments are listed below. Checks must be ***in Terryl Oliver's possession*** no later than date listed. ***To ensure receipt, please send earlier.*** Checks will not be deposited until the dates listed below, or if the dates below fall on a weekend, they will be deposited on the following business day. You may send more than the amount listed below. Terryl will send an email telling you the check has been received. That email is your receipt for payment. We'll keep balance totals – feel free to check on your balance at any time. Contact: trip@knoxvillechoralsociety.org.

Send checks, **made payable to Knoxville Choral Society** to:

Terryl Oliver, 2805 Aqua Lane, Knoxville, TN, 37931 (or brought to rehearsal prior to due date)

EVENT	DATE	AMOUNT	CANCELLATION FEE
Down Payment	3/1/17	\$200	
2 nd payment due	9/1/17	\$800	9/1/17: \$200 *%
3 rd payment due	11/1/17	\$800	11/1/17 : \$400 *%
4 th payment due	2/1/18	\$800	2/1/18 : \$600 *%
Final payment due	4/1/18	Balance Due	\$1,000 *%&

*% - Plus any applicable airline cancellation fees which may apply.

*%& - But may be charged up to 100% of the total per person price.

Payments are due on or before due dates as outlined above. PLEASE MAIL CHECK OR BRING TO TERRYL AT REHEARSAL AS SOON AS YOU RECEIVE YOUR PAYMENT DUE REMINDER.

DEPOSITS WILL NOT BE MADE UNTIL THE NEXT BUSINESS DAY AFTER DUE DATE.

LAND ONLY PRICE: \$2,705

TOTAL WITH AIR: \$4,262

(\$757 single supplement)

Prices include group travel insurance.



Responsibility: The Travel Agency, the Knoxville Choral Society and its agents assume no liability of responsibility for any injuries or loss of property, accident, delay, changes in schedule or itinerary or incidental damages, occasioned by circumstances beyond the control of the parties listed, or by any person or parties listed, or by any person or reason whatsoever, including but not limited to default or omission of and by any third party providing services or facilities related to or included in this tour or any part thereof of in arranging for same. The carriers, steamship firms and other transportation companies whose services are featured in these tours are not to be held responsible for any act, omission or event during the time the passengers are not on board their respective conveyance. The passage contract in use by these companies, when issued, shall constitute the sole contract between the companies and the purchaser of these tours and/or passenger and the Travel Agency and Knoxville Choral Society assumes no liability or responsibility in connection therewith.

Trip Cost & Additional charges: **The tour cost on the itinerary pages are approximate dollar figures.** Please keep in mind the tour total is based on the current Dollar/British Pound exchange rate when the itinerary was done, and may fluctuate. Airline costs may not be finalized until closer to our departure date and are figured based on current prices with a slight increase. Every effort will be made to be as close to the totals quoted as possible and you will be informed of any changes, and why they were made.

There may be additional charges for music and a few other small things. We'll communicate final individual and total charges as soon as we have the final total. Prior to your final payment you will be sent a list of all payments made as well as check/money order numbers along with your final balance due. If the Travel Agency sends any additional requirements, we'll forward them as soon as we receive them.

Please note that most tips are included, but based on past experience, we always 'pass the hat' on the bus for our driver and tour guide at the end of the trip. It's not mandatory to give, and you may give whatever you wish &/or can afford.

Terryl Oliver's contact info:

2805 Aqua Lane, Knoxville, TN, 37931

Call or text: 865-660-9529 (cell) email: trip@knoxvillechoralsociety.org